



**GRANT MANAGEMENT MEMORANDUM
GMM-2016-09**

Date: August 12, 2016

To: All California Governor's Office of Emergency Services (Cal OES) Homeland Security Subrecipients

From: Cal OES Grants Management

Subject: Summer 2016 Biannual Strategy Implementation Report (BSIR)/Financial Management Forms Workbook (FMFW) Workshops

You are invited to the Summer 2016 BSIR/FMFW workshops sponsored by the Cal OES Homeland Security Grants Processing Unit. Cal OES subrecipients are encouraged to attend.

The workshops will provide updates on the FMFW, instructions on submitting the BSIR in the Grants Reporting Tool (GRT), and information on Financial Accountability Compliance/Monitoring.

Please be advised that the "June 2016" BSIR is not ready for data entry at this time, even though some of the grant award years are open in the GRT. We will continue to follow up with FEMA regarding the status of the BSIR and will provide update when it is ready for data entry. We appreciate your patience and understanding.

Included are the agenda, schedule, and webinar instruction for the workshops.

Please RSVP in advance: Edward.Allen@caloes.ca.gov or 916-845-8227

We look forward to your participation

Thank you,

Cal OES Grants Management